

VILLAGE OF SPRINGVILLE
2018 MINUTES

April 16, 2018

7:00 P. M.

The Regular Meeting of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time. Present were:

Mayor	William J. Krebs
Trustees	Alan Chamberlin Kim Pazzuti Elise Rose Nils Wikman
Village Administrator	Liz C. Melock
Village Attorney	Paul Weiss
Superintendent of Public Works	Kenneth W. Kostowniak
Building Inspector/ Code Enforcement Officer	Michael Kaleta
Police Officer in Charge	Nicholas Budney
Fire Chief	David Klenk
Deputy Clerk	Holly Murtiff
Also Attending	Colleen Mahoney, Springville Journal Rich Place, Springville Times

Mayor Krebs called the meeting to order at 7:00 PM.

Liz Melock swore in newly elected Village Trustee Kim Pazzuti.

1. Minutes Minutes of the Regular Meeting of April 2, 2018 were approved as written by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman and Rose voting yes, none opposed, Trustee Pazzuti abstaining.

Executive Session Minutes of April 2, 2018 were approved as written by Trustee Wikman, seconded by Trustee Chamberlin; carried Mayor Krebs, Trustees Wikman, Chamberlin and Rose, voting yes, none opposed, Trustee Pazzuti abstaining.

PUBLIC COMMENT

There was no public comment this evening.

DEPARTMENT REPORTS
ADMINISTRATOR REPORT

2. Tops Bankruptcy After explanation by Administrator Melock, motion was made by Trustee Wikman, seconded by Trustee Chamberlin; carried, Mayor Krebs, Trustees Wikman, Chamberlin, Pazzuti and Rose

voting yes, none opposed to appointing the Phillips Lytle firm as the bankruptcy counsel for the Tops Markets bankruptcy case. Attorney Angela Zwirecki Miller will work with the Village at \$340 per hour and \$210 for an associate rate with a cap of \$5,000.

- 3. Disability Leave Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to approve up to one year of sick leave, to be taken as needed, to Karen Yormick as per the employee handbook.
- 4. Standard Workday Resolution After explanation by Administrator Melock, motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to approving the below Standard Workday Resolution.

Title	Name	Standard Work Day	Standard Work Day (Hrs/day)	Term Begins/Ends
APPOINTED OFFICIALS				
Village Attorney	Paul Weiss	6	3.84	4/2/18 – 4/1/19
Associate Village Justice	Jeffrey Markello	6	1.43	4/2/18 – 4/1/19

At this time Administrator Melock informed the Mayor and Board that there were no changes to the Investment and Purchasing Policies so no approvals are needed this year.

SUPERINTENDENT REPORT

Superintendent Kostowniak reported that the Village will be receiving from CHIPS \$73,812.21, PAVE NY \$16,845.82, Extreme Winter \$13,357.84 for a total= \$104,015.87 to be used for Highway improvements.

Franklin St. from N. Buffalo to N. Central will be milled and paved with new binder and top course.

Church Street from N, Buffalo to N, Central will be milled and paved with new binder and top course.

Various Streets (list of streets being developed) in the Village will be nova chipped and rolled. Also identifying areas of improvements for micro paving and curb installation/repairs.

- 5. Elm St. SEQR Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to naming the Village of Springville lead agency and approving the short form environmental assessment form for the Elm Street sanitary sewer extension. The project is extending the existing sanitary sewer collection system ~180' to provide service for new residential construction. All work is within Village ROW and has been approved by ECDOH and NYDEC.

Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to naming the above Elm St. SEQR to be a negative declaration.

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6. Electric Division Step Increase Motion was made by Trustee Rose, seconded by Trustee Chamberlin; carried, Mayor Krebs, Trustees Rose, Chamberlin, Wikman and Pazzuti voting yes, none opposed to approve appointing Colby VanDermeer to Lineman Apprentice B effective 4/19/18. Colby VanDermeer will continue as Lineman B Apprentice Second year and starting his next step rate increase on 4/19/18. Colby's pay rate will then increase to \$26.05/hour.

At this time Superintendent Kostowniak informed the Mayor and Board that the Village Electric crews assisted NYSEG customers under the Public – Private Mutual Aid protocol on April 5 through April 8. NYSEG has been invoiced \$28,499.33 for Village labor and \$21,252.00 for equipment use.

7. Mill Street Drainage Superintendent Kostowniak explained that Mill Street (maintained by Erie County DPW) within the Village has a storm water drainage issue @ 350 Mill Street. Village is proposing to perform shared service agreement to install ~1100 l.f. of 8" HDPE storm sewer along Mill St. drainage to the existing Village storm system that drains White Street.

Shared service agreement will specify material costs, installation / labor and equipment shared by Village of Springville and ECDPW. Village of Springville will maintain system as part of agreement and consolidation of services.

Motion was made by Trustee Wikman, seconded by Trustee Chamberlin; carried, Mayor Krebs, Trustees Wikman, Chamberlin, Pazzuti and Rose authorizing Mayor to sign Shared service agreement with Erie County Department of Public Works to install and maintain 1100' of storm sewer along Mill Street to correct a drainage issue upon Village attorney review all subject to SEQR review.

POLICE DEPARTMENT

Officer in Charge Budney updated the Mayor and Board on the following;

- Cars
- Grants
- Seal

FIRE REPORT

8. Third Asst. Chief Upon the recommendation of Fire Chief Dave Klenk, motion was made by Trustee Wikman, seconded by Trustee Rose; carried, Mayor Krebs, Trustees Wikman, Rose, Chamberlin and Pazzuti voting yes, none opposed to accepting Robert Schuler as the Third Assistant Fire Chief.
9. Surplus After explanation by Fire Chief Dave Klenk, motion was made by Trustee Pazzuti, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Pazzuti, Wikman, Chamberlin and Rose voting yes, none opposed to declaring the used Hurst cutter as surplus and to donate it.

Motion was made by Trustee Wikman, seconded by Trustee Rose; carried, Mayor Krebs, Trustees Wikman, Rose, Chamberlin and Pazzuti voting yes, none opposed to declaring the snowmobile as surplus and then attempt to sell it.

Chief Klenk gave a report on the following;

- Calls
- Equipment
- Membership, recruitment
- training

BUILDING INSPECTOR/CEO

There was no BI/CEO report this evening.

CONTROL CENTER

The March 2018 report has been received and filed.

OLD BUSINESS

The Mayor and Board discussed a recent meeting with the Springville Volunteer Fire Department regarding the lease agreement.

NEW BUSINESS

10. Municipal Clerks Week Motion was made Trustee Wikman, seconded by Trustee Rose; carried, Mayor Krebs, Trustees Wikman, Rose, Chamberlin and Pazzuti voting yes, none opposed to proclaiming May 6-12, 2018 as Municipal Clerks Week and approving the below proclamation.

Proclamation
Municipal Clerks Week
May 6 - 12, 2018

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, William Krebs, Mayor of the Village of Springville, NY, do recognize the week of May 6 through May 12, 2018, as Municipal Clerks Week, and further extend appreciation to our Village Administrator Liz Melock, Deputy Clerk Holly Murtiff, Deputy Treasurer Dawn Simmons, Office Assistants Kellie Grube and Jen Blumenstein, and Department of Public Works Clerk Karen Yormick for the vital services they perform and their exemplary dedication to our Village.

Dated this sixteenth day of April, 2018

11. Letter of Support Motion was made by Trustee Wikman, seconded by Trustee Chamberlin; carried, Mayor Krebs, Trustees Wikman, Chamberlin, Pazzuti and Rose voting yes, none opposed to Mayor Krebs signing and sending a letter of support to the Town of Alden in their pursuit for ambulance service.

At this time Mayor Krebs and Administrator Melock announced that the Town of Sardinia will be

TRUSTEE NOTES & PROJECT REPORTS

Trustee Chamberlin had nothing to report.

Trustee Pazzuti had nothing to report.

Trustee Rose had nothing to report.

Trustee Wikman had nothing to report.

Mayor Krebs thanked the Electric Division for all their hard work during the recent mutual aid events. Mayor Krebs also announced that the Fiddler's Green Historic District request has been submitted.

12. Executive Session Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Wikman, Chamberlin, Pazzuti and Rose voting yes, none opposed to adjourn to Executive Session at 7:48pm to discuss contractual, easement and legal matters.
13. 37 South Central Ave. Upon return from Executive Session motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to authorizing an administrative warrant and engineering report for 37 South Central Avenue.
14. Adjourn Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to adjourn the Regular Session at 9:42 pm.

Respectfully submitted,

Holly Murtiff
Deputy Clerk