

SPRINGVILLE - NY MAIN STREET GRANT 2023 – DUE 3/20/23

The Village was awarded a grant for Commercial Property Owners to apply for matching funds to a maximum of \$50,000* to reimburse their commercial building renovation expenses.

NOTE: This is a reimbursement grant, you complete agreed upon scope of work for your project & pay all costs, project is inspected & submit paid invoices & cancelled check copies for reimbursement – NO CASH PAYMENTS REIMBURSED. Reimbursement is typically received within 30-45 days of completion & submittal of your paperwork

PRIORITIES FOR FUNDING INCLUDE:

- Improve exterior visual appearance of Target Area commercial buildings
- Restore historic features on structures that improve the appearance
- Reduce vacant storefronts, create new businesses
- Create new upper floor residential units from unused space
- Having a project ready to go – Scope of work, plans, quotes, financing

GRANT FACTS: Please discuss your project with our Grant Writer Alma Brown

- Funds Commercial Properties only in the Target Area
- What is eligible – exterior façade improvements for commercial properties, storefront systems, signage, lighting, painting as well as interior improvements. Sorry, no site or landscaping projects, no freestanding signs. Must be in or on the building.
- Proposed work in compliance with Village Design Guidelines and is also reviewed and approved by State Historic Preservation Office
- Quality & appropriate building materials used, no vinyl products are funded
- Building renovations, max match of \$50,000
- You must obtain 2 competitive bids for the work from insured contractors - note: *NO requirement for prevailing wages, YES - requirement for outreach to MWBE contractors.*
- Contractor bids to include all materials, Owner purchased materials are not reimbursed
- Contractor bids to include applying for and payment of all necessary permits
- All bids will be submitted to & reviewed by our Grant Administrator – Alma Brown
- You may use your own design consultant
- Agree to maintain the property improvements for 5 years

NEXT STEPS – Watch Info Session: <https://youtu.be/PNWRGAAb5b4>

& SUBMIT APPLICATIONS FOR SELECTION COMMITTEE REVIEW!

- IF you submitted an application in 2022 and everything is the same, please sign the updated financial letter and submit.
- If you are a new applicant – please complete a letter of interest & application with scope of work, provide proof of financial ability (letter from bank / line of credit statement, etc)
- **APPLICATIONS DUE BY MARCH 20TH BY 4PM (VIA EMAIL OR TO VILLAGE HALL)**
- Selection Committee will review and make awards within 2 weeks after they are due.

QUESTIONS: Contact Grant Administrator: Alma Brown of Heritage Resources LLC
716-830-6076 / hrlcab@gmail.com

Program Info can be found at: www.nyshcr.org/Programs/BMSI

February 2023

Attn: Village of Springville & Heritage Resources / hrlcab@gmail.com

Re: NY MAIN STREET GRANT APPLICATION
LETTER OF INTEREST & FINANCIAL COMMITMENT

I am the owner of a business in the Village of Springville's Target Area commercial district and I am writing to confirm my interest in participating in the NYMS Grant Program should the funds be awarded. I understand that if my property is selected for participation in the program I may be eligible to be reimbursed for 50-75% of the eligible costs of the renovations to my commercial building.

My property is located at _____ and is in need of the proposed improvements listed on the attached application form.

I anticipate the total project cost to be around \$_____. NYMS is a reimbursement grant, I understand the project must be completed and paid before reimbursement.

I have enclosed financial commitment documentation to show my ability to cover the cost of the improvements in full. My form of commitment is a (circle one & provide document)

1. Line of Credit 2. Own funds 3. Construction Loan

Without the NYMS reimbursement to assist with improvements, I would be unable to permanently commit this amount of money toward these improvements. These grant funds will not only enhance my commercial property, they will greatly improve the overall appearance and vitality of Springville's historic commercial district.

I understand that I will be required to maintain the assisted improvements for a minimum of (5) years and will execute a Property Maintenance Declaration to formalize this responsibility. I understand that if I sell my building within this five year term, I will be required to pay back a pro-rated amount of the grant funds.

Sincerely,

Commercial Property Owner & Address

A. APPLICANT INFORMATION*

Name of owner (s): _____

Property Address: _____
Mailing Address _____
(if different) _____

Email (s) _____

PHONES BUS: _____ CELL: _____

I am the... ___ Building Owner ___ Building Tenant

** If you are a Building Tenant and not the Building Owner, the Building Owner must provide written approval for you to make improvements.*

B. PROJECT INFORMATION – Please provide your Scope of Work Detail

Please indicate all the improvements you wish to make to your building?
Attach an additional page if necessary.

___ Façade ___ Commercial Units ___ Residential Units

Proposed Work is visible from the public right of way ___ Yes ___ No

___ Signage ___ Windows / Doors ___ Interior Renovations

___ Painting ___ Masonry / Repointing ___ Now Vacant Space

___ Awnings ___ Roof ___ Remove false front

___ Lighting ___ HVAC / Energy Upgrades ___ Other

___ Correct Building Code Violations

C. PROJECT DESCRIPTION – Brief description of what total project entails (attach additional page if needed)

D. Do you have Architect Designed Plans? _____ Yes _____ No

E. TOTAL ESTIMATED PROJECT COST: \$ _____

F. BUSINESS & PROPERTY INFORMATION

- 1. Name of business(es): _____
- 2. Number of Commercial Units _____ Occupied _____ Vacant
- 3. Number of Residential Units _____ Occupied _____ Vacant
- 4. Year Building was built _____
- 5. Can you provide survey & deed _____ YES _____ NO
- 6. Are there any Code Violations? _____
- 7. Are Property Taxes Current? _____ YES _____ NO

G. HELPFUL DOCUMENTS IF YOU HAVE THEM:

_____ COPY OF SURVEY AND DEED FOR PROPERTY

_____ COST ESTIMATES – PROJECT BUDGET

_____ COPIES OF ANY QUOTES / BIDS YOU HAVE RECEIVED

_____ RENDERINGS, DRAWINGS OF PROPOSED IMPROVEMENTS

_____ ANY HISTORIC PHOTOS IF AVAILABLE

H. FINANCIAL COMMITMENT:

I understand that the NYMS, if awarded, is a reimbursement matching grant and I will need to pay the project cost in full when the project is completed. I understand that my project may be awarded 50 – 75% of the project costs, not to exceed \$50,000 per building.

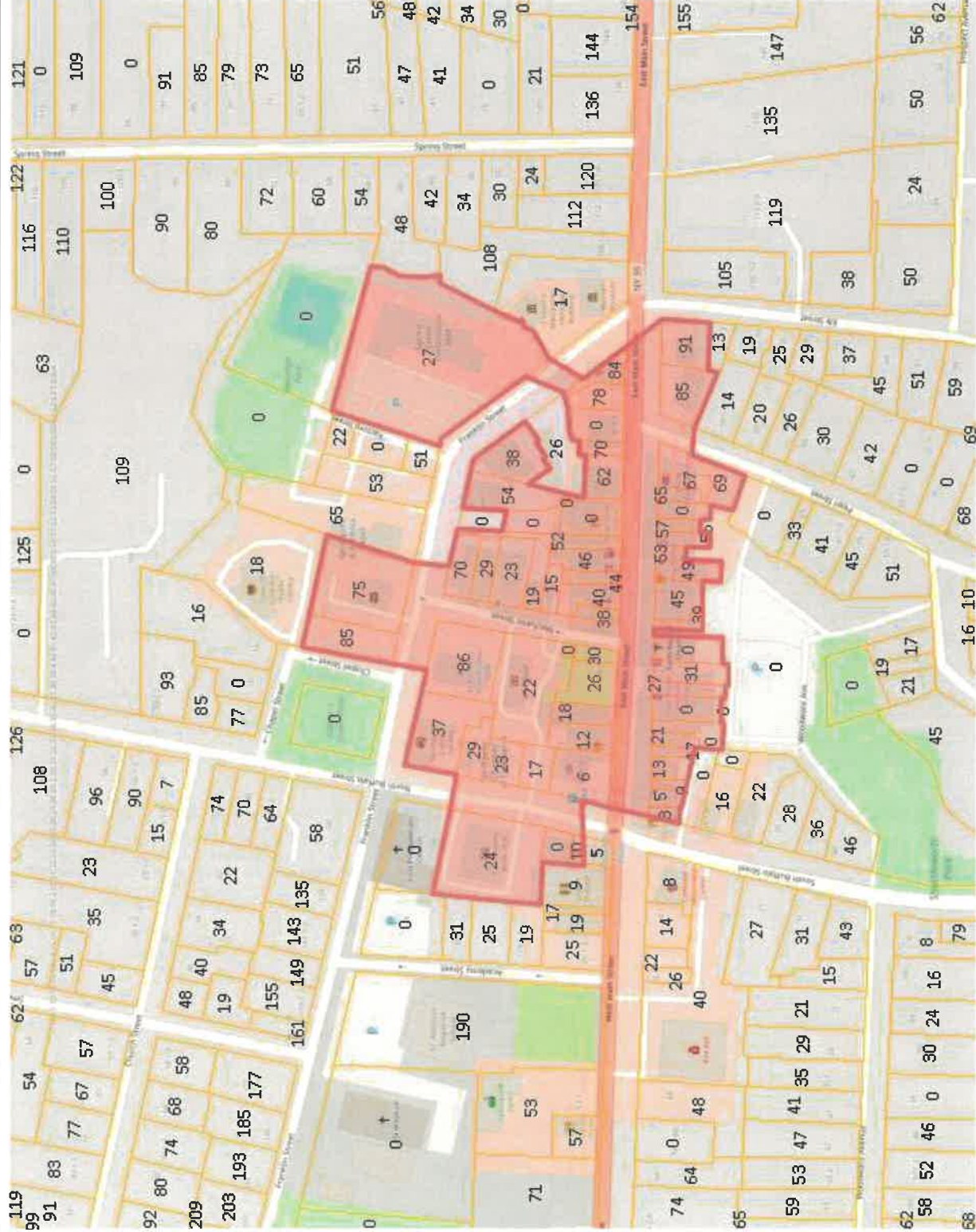
We will use the following funding source and will provide proof of our financial commitment (ie. letter from bank, bank account statement, line of credit).

- Cash/Our Own Funds Bank Loan Other Source of Funding

Owner Signature



Erie County On-Line Mapping Application



Legend



Parcels

Village of Springville

EAST MAIN ST

Target Area

CFA 117632



WGS 1984 Web Mercator Auxiliary Sphere
THIS MAP IS NOT TO BE USED FOR NAVIGATION

ERIE COUNTY
DEPARTMENT OF ENVIRONMENT & PLANNING
OFFICE OF GIS

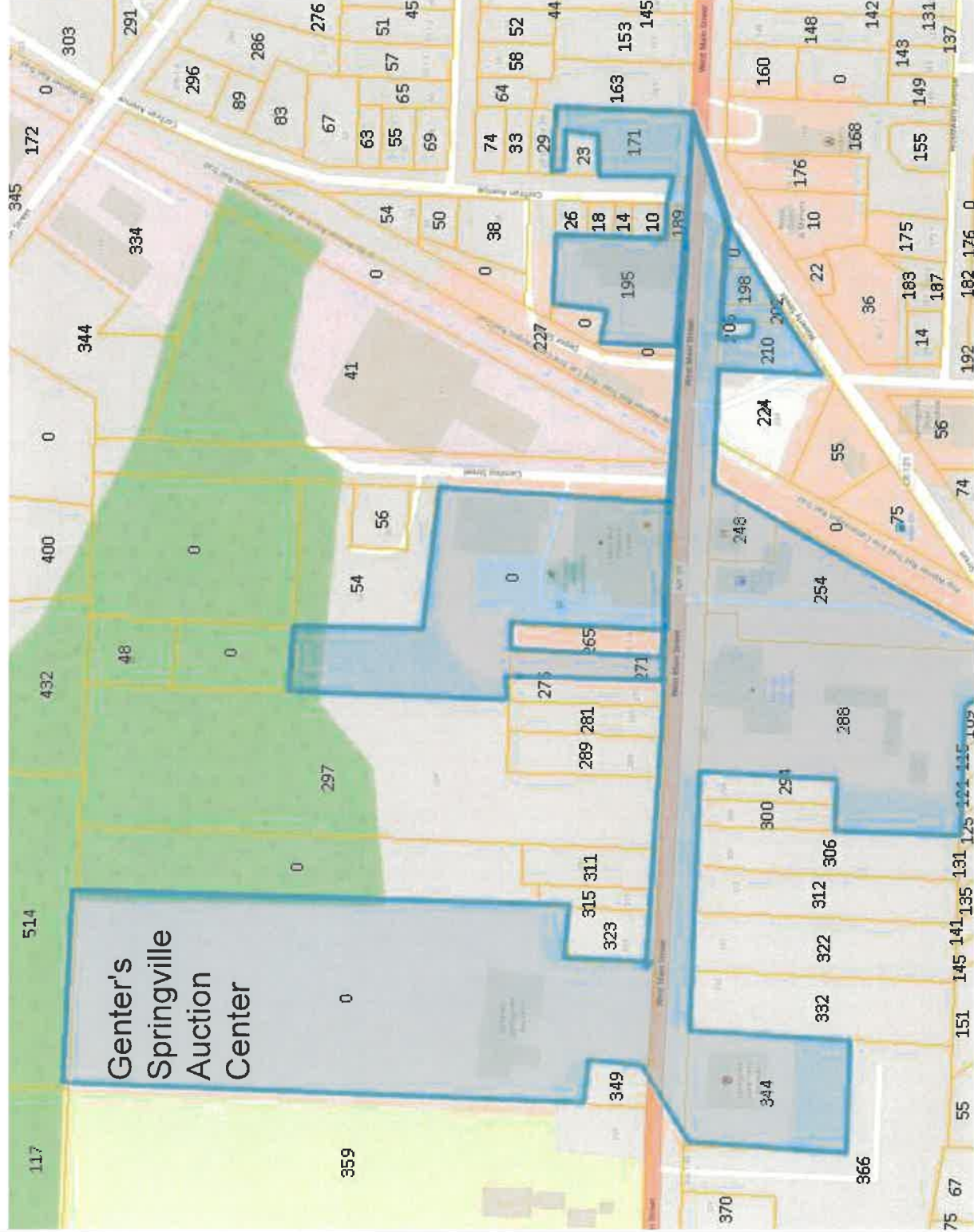
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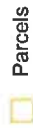


Erie County On-Line Mapping Application



**Genter's
Springville
Auction
Center**

Legend



Parcels
**Village of
Springville
Target Area**

CFA 117632

WEST END TA



0 0.07 0.1 Miles
WGS_1984_Web_Mercator_Auxiliary_Sphere
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DEPARTMENT OF ENVIRONMENT & PLANNING
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