

Village of Springville
5 West Main Street
Springville, N.Y. 14141-0017

APRIL 20, 2020

7:00 P.M.

BY MOTION OF:

NOTES

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MINUTES FROM MEETINGS
Regular Meeting Minutes of April 6, 2020 **A.1**
4. PUBLIC COMMENT
5. DEPARTMENT REPORTS
 - A. ADMINISTRATOR **A.2**
Appoint Maura West to Junior Accountant
Appoint ST&J to do cleanup at 190 Waverly

Report
 - COVID 19 closing
 - Village Election date
 - B. SUPERINTENDENT'S REPORT **A.3**
Award Bids
 - Lawn mowing
 - Concrete
 - Sidewalks
Report
 - Transformer work is complete
 - Digester cover is installed
 - David Gentner retirement
 - C. POLICE
 - D. FIRE DEPARTMENT
 - E. BUILDING INSPECTOR/CEO
 - F. CONTROL CENTER
6. NEW BUSINESS
7. OLD BUSINESS
8. BILLS
9. PERMITS AND APPLICATIONS
10. VILLAGE ATTORNEY REPORT

11. TRUSTEE NOTES & PROJECT REPORT

12. EXECUTIVE SESSION
13. ADJOURN

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ATTACHMENT NO. A 1

VILLAGE OF SPRINGVILLE
2020 MINUTES

AGENDA DATE 4/20/20

April 6, 2020

7:00 P. M.

The Regular Meeting of the Trustees of the Village of Springville was held online via Gotowebinar in Springville, New York at the above date and time. Present were:

Mayor	William Krebs
Trustees	Alan Chamberlin Kim Pazzuti Nils Wikman
Village Attorney	Paul Weiss
Village Administrator	Liz C. Melock
Superintendent of Public Works	Duane Boberg
Officer in Charge	Nicholas Budney
Code Enforcement Officer	Mike Kaleta
Also Attending	Max Borsuk, Springville Journal Ginny Krebs Devin Kowalske Reed Braman Trudy Stanley Nancy Szudzik
Absent	Holly Murtiff, Deputy Clerk Marc Gentner, Fire Chief

Mayor Krebs called the meeting to order at 7:00 PM.

Mayor Krebs explained due to COVID-19 he prepared a powerpoint presentation for the board meeting and the village administrator would read the department head reports. The Mayor and Trustees were visible via webcams and the administrator and attorney were on the call with cameras off. The attending department heads were on the webinar but muted.

1. Minutes Minutes of the Regular Meeting of March 16, 2020 were approved as written by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, and Pazzuti voting yes, none opposed.

PUBLIC COMMENT – moved to the end of the presentation. Only comment was thanking the board for having the webinar and being open to the public registering to attend.

**DEPARTMENT REPORTS
ADMINISTRATOR REPORT**

2. Electric Easement Roosa Motion was made by Mayor Krebs, seconded by Trustee Chamberlin; carried, Mayor Krebs, Trustees Chamberlin, Wikman and Pazzuti voting yes, none opposed to authorizing the Mayor to sign all necessary and appropriate documents to effectuate an easement from Joseph B Roosa Living Trust and other documents for the Village's provision and maintenance of electrical service at the subject property – Wellnow.

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3. Builders Agreement Wellnow Motion was made by Mayor Krebs, seconded by Trustee Chamberlin; carried, Mayor Krebs, Trustees Wikman, Chamberlin and Pazzuti voting yes, none opposed to approve and accept the Builder's Agreement for the Wellnow Project.
4. Appoint Emergency Manager Motion was made by Mayor Krebs, seconded by Trustee Chamberlin; carried, Mayor Krebs, Trustees Wikman, Chamberlin and Pazzuti voting yes, none opposed to appoint Gregory Stowell to the part time position of Emergency Manager at an annual salary of \$2,000 to be paid quarterly.
5. D&H Change Order Motion was made by Mayor Krebs, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Wikman, Chamberlin and Pazzuti voting yes, none opposed to approving change order for the TAP Grant Springville Bike Walk Project - \$77,400 portion of alternate #3 S. Buffalo St to D&H Excavating. Net change in the contract would be an increase of \$5,260.
6. Pole Attachment Firstlight Motion was made by Mayor Krebs, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Wikman, Chamberlin and Pazzuti voting yes, none opposed to authorize the Mayor to sign the pole attachment agreement with Firstlight.

Administrator Melock announced the following;

- Due to the recent COVID 19 crisis the village office is closed to the public but staff is available Mon-Fri from 8am-4 pm to answer questions and take payments. Phone and online payments are available along with the utility drop box. Garbage stickers can be purchased at Crosby Mart, Tops, Springville Hardware and thru the mail after payment is received. Last day to pay water-sewer is April 20th before the owed amount is relieved onto the village tax bill due July 1st.
- Village of Springville election date is still undetermined at this time but could be June 16th or June 23rd.

SUPERINTENDENT REPORT – read by Administrator Melock

7. Approve Annual Bids Motion was made by Mayor Krebs, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Wikman, Chamberlin and Pazzuti voting yes, none opposed to approving the annual bids to the lowest bidders from the bid date of March 20,2020. See attached list of the lowest bidders Awarded. Lawn mowing, concrete and sidewalks were put back out to bid for April 16th
8. Award SCADA Bid Motion was made by Mayor Krebs, seconded by Trustee Pazzuti; carried, Mayor Krebs, Trustees Chamberlin, Pazzuti and Wikman voting yes, none opposed to awarding the bid for for SCADA project to the lowest responsible bidder QEI, LLC 45 Fadem Rd Springfiled NJ 07081 for the SCADA system for the Springville Electric System in the amount of \$188,902.00 from the bid opening date of February 24, 2020.
9. Award Relays Bid Motion was made by Mayor Krebs, seconded by Trustee Chamberlin; carried, Mayor Krebs, Trustees Chamberlin, Pazzuti and Wikman voting yes, none opposed to awarding the bid for for the North Street Substation Relay Panels to the lowest responsible bidder QEI, LLC 45 Fadem Rd Springfield NJ for the Springville Electric System in the amount of \$79,792.00 from the bid opening date of March 27, 2020.

At this time Superintendent Boberg wanted everyone updated on the North St. substation LTC repairs – started on March 30th and should be completed in a week to 10 days. Digester cover was moved into place on April 1st and H&K will finish within 2-3 weeks as long as we get warmer weather. Brush, limbs and leaf pickup will be on Monday and Friday each week in April. Leaves must be in containers with two handles not weighing more than 25 pounds.

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POLICE DEPARTMENT – read by Administrator Melock

- 10.A. Avery Motion was made by Mayor Krebs, seconded by Trustee Chamberlin; carried, Mayor Krebs,
Rescind Trustees Chamberlin, Pazzuti and Wikman voting yes, none opposed to rescinding Andrew
Resignation Avery letter of resignation that was approved at the March 2, 2020 board meeting. Due to
COVID & NYS Retirement working at reduced capacity, Andrew Avery is unable to process
his retirement at this time.
- 11.A. Avery Motion was made by Mayor Krebs, seconded by Trustee Chamberlin; carried, Mayor Krebs,
Rescind Trustees Chamberlin, Pazzuti and Wikman voting yes, none opposed to rescinding Andrew
Reappoint Avery reappointment hat was approved at the March 2, 2020 board meeting.
12. Car Motion was made by Mayor Krebs, seconded by Trustee Chamberlin; carried, Mayor Krebs,
#78 Sale Trustees Chamberlin, Pazzuti and Wikman voting yes, none opposed to approving the sale of
Car #78 with the rear end damage to Slippy's Collision for \$796.48 in maintenance credit pending
the acquisition of title from DMV. If the title is not provided, scarping the vehicle is also
approved.

Officer in Charge Nick Budney reported on the following: March 2020 Report for Springville
Police Dept. and Erie County Sheriffs. – calls, miles patrolled, shifts and summons.

FIRE REPORT – read by Administrator Melock

Calls – Training – Change in response to COVID 19 – needs PPE from Erie County – Base Radio
installed at Franklin St Hall.

BUILDING INSPECTOR/CEO

There was no BI/CEO report this evening.

CONTROL CENTER

The March 2020 Control Center report was received and filed.

13. Appoint Motion was made by Mayor Krebs, seconded by Trustee Wikman; carried, Mayor Krebs,
Police Dis- Trustees Wikman, Chamberlin and Pazzuti voting yes, none opposed to appoint Erin Parish
patcher Pt to the part time position of Police dispatcher PT for the regular shift at a salary per the budget.
14. Appoint Motion was made by Mayor Krebs, seconded by Trustee Wikman; carried, Mayor Krebs,
Police Dis- Trustees Wikman, Chamberlin and Pazzuti voting yes, none opposed to appoint Elias Redeye
patcher Pt to the part time position of Police dispatcher PT for the per diem shift at a salary per the budget.

NEW BUSINESS

15. Fiddler's Motion was made by Mayor Krebs, seconded by Trustee Pazzuti; carried, Mayor Krebs,
Green Trustees Chamberlin, Pazzuti and Wikman voting yes, none opposed to forwarding Kevin
Militia Ploetz request for install a monument at Shuttleworth Park in memory and honor of those
Monument who served during the years of 1812-1914 to the public arts committee.

OLD BUSINESS

There was no Old Business this evening.

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Mayor Krebs village is under a state of emergency. Urged residents to reach out to Erie County, the Health Dept, Social Service Agencies for help when needed. Thanked the village personnel who are essential to keep the village running. Support local businesses and one another. Webinar will be on village website.

16. Adjourn Motion was made by Trustee Wikman, seconded by Trustee Chamberlin; carried, Mayor Krebs, Trustees Chamberlin, Wikman and Pazzuti voting yes, none opposed to adjourn the Regular Session at 7:38 pm.

Respectfully submitted,

Liz Melock
Village Administrator

Administrator's Report

April 20, 2020

1. Appoint Maura West to the position of Junior Accountant from Civil Service List # 61-477 effective May 11, 2020 at a salary of \$56,493 per year.
2. Authorize ST&J Lawn to provide dumpster and clean yard and put unpaid invoice on the village taxes for the property at 190 Waverly St which has refused to clean up the garbage and debris in the front yard.

Discussion items:

1. Village Office is closed to the public but staff is available Monday-Friday from 8 am to 4pm to answer questions and take payments. All payments are to be made by mail, dropbox in front of village hall, over the phone with credit or debit card or online at village website www.villageofspringvilleny.com. Garbage stickers can be purchased through the mail after online payment or payment in the dropbox or at Crosby Mart, Tops or Springville Hardware. No penalties are being added to the utility bills right now. No shut offs are being performed right now. Please contact the office for payment arrangements if needed. Last day to pay water and sewer balances is April 20th after that the water and sewer that is unpaid will be put on the village tax bill due July 1st.
2. Village Election date is still not determined yet but June 16th could be the possible date.

VILLAGE OF SPRINGVILLE
DEPARTMENT OF PUBLIC WORKS
Duane Boberg
Superintendent of Public Works
Superintendent Report for April 20, 2020

ATTACHMENT NO.

A3

AGENDA DATE

4/20/20

Reports:

The repair on the LTC for transformer #2 is complete. The Electric Division will be working on getting it back on line this week.

Digester cover is installed and operational. The contractor is waiting for the weather to warm up to install spray foam.

Resolution: Approval to award annual bids to lowest bidder.

Lawn mowing

Concrete

Sidewalks

Finally, I would like to congratulate David Gentner on his retirement. His last day will be April 29th. He has 27yrs of dedicated service to the village. He will be missed. Best wishes and enjoy.

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PERMITS AND APPLICATIONS

Applications received by the Building Inspector/CEO Kaleta, Planning Board, Zoning Board of Appeal and Historic Preservation Commission as follows:

PROJECT: 0000009083 - DECKS PROPERTY: 129 ELK ST ISSUED DATE: 4/09/2020 ISSUED TO: BOUNDY, SCOTT TAMMY BOUNDY 129 ELK ST SPRINGVILLE, NY 14141	TYPE: DECKS
PROJECT: 0000009084 - ACCESSORY BUILDING PROPERTY: 136 MYRTLE AVE ISSUED DATE: 4/13/2020 ISSUED TO: SCHUNK, JOHN 136 MYRTLE AVE. SPRINGVILLE, NY 14141	TYPE: ACCESSORY BUILDINGS
PROJECT: 0000009085 - DRIVEWAY PROPERTY: 317 S CASCADE DR ISSUED DATE: 4/13/2020 ISSUED TO: WAL-MART #1-2164 2001 SE 10TH ST BENTONVILLE, AR 72716	TYPE: DRIVEWAY
PROJECT: 0000009086 - VIOLATION-VEHICLE PROPERTY: 63 COCHRAN AVE ISSUED DATE: 4/13/2020 ISSUED TO: OAKLEY, THOMAS 38 COCHRAN AVE. SPRINGVILLE, NY 14141	TYPE: VIOLATION
PROJECT: 0000009087 - VIOLATION-VEHICLE PROPERTY: 102 PEARL ST ISSUED DATE: 4/13/2020 ISSUED TO: GERNOLD, CLAUDIA 102 PEARL ST SPRINGVILLE, NY 14141	TYPE: VIOLATION
PROJECT: 0000009088 - VIOLATION-VEHICLE PROPERTY: 23 CHURCH ST ISSUED DATE: 4/13/2020 ISSUED TO: FUENTES, ELIOENAI 23 CHURCH ST SPRINGVILLE, NY 14141	TYPE: VIOLATION

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PERMITS AND APPLICATIONS

PROJECT: 0000009089 - VIOLATION-VEHICLE

TYPE: VIOLATION

PROPERTY: 79 SMITH ST

ISSUED DATE: 4/13/2020

ISSUED TO: KING, JEANNINE

79 SMITH ST

SPRINGVILLE, NY 14141

PROJECT: 0000009090 - VIOLATION-GARBAGE

TYPE: VIOLATION

PROPERTY: 119 N CENTRAL AVE

ISSUED DATE: 4/13/2020

ISSUED TO: HERC PROPERTIES, LLC

55 NICHTER ROAD

LANCASTER, NY 14086

PROJECT: 0000009091 - DRIVEWAY

TYPE: DRIVEWAY

PROPERTY: 50 GLEN ST

ISSUED DATE: 4/13/2020

ISSUED TO: HELLER, WILLIAM JR

50 GLEN ST

SPRINGVILLE, NY 14141