

VEHICLE & TRAFFIC INFORMATION

YOU'VE RECEIVED A TICKET – WHAT HAPPENS NEXT?

The date on the ticket is NOT your Court date. It is the date by which your plea of either “guilty” or “not guilty” must be received by the Court for violations and infractions.

NOTE: If you were charged with a misdemeanor or felony, you MUST APPEAR IN PERSON on the date noted on the ticket for arraignment; you cannot enter a plea by mail.

- 1) Enter your plea by completing the appropriate section on the ticket and returning it to the Court by the date noted. The ticket may be returned by:
 - a) Mail to the Court:
Springville Village Court
P.O Box 362
Springville, NY 14141
 - b) Personal delivery during open Court office hours of Tuesday through Friday, 9:00am to 12:00noon.
 - c) Delivery to the Court drop-box, located outside of 65 Franklin, next to the double glass doors.
- 2) If you plead “not guilty”, the Court will schedule you for a conference with the Village Prosecutor where you will have the opportunity to discuss the circumstances surrounding the ticket. You will appear before the Judge on the same day and a disposition will be rendered. Notice of your scheduled Court date will be mailed to you within two weeks of the Court receiving your plea.
- 3) If you plead “guilty”, the Judge will assess a fine and/or surcharge based on the applicable section of law, and you will be mailed a payment notice.

FINE/SURCHARGE PAYMENT:

Payment is expected at the time the Judge renders her/his decision, however payment arrangements can be made with the approval of the Court.

Acceptable forms of payment are cash, money order or Visa/MasterCard; all in U.S. funds.

Credit card payments CANNOT be accepted over the phone. Please appear in person or complete the credit card payment section of the fine notice and mail/ fax it to the Court.