



Permit Application for Fences

PLEASE PRINT CLEARLY

Property Address: _____
Springville, NY 14141

Property Owner Name: _____
Address: _____
Phone # _____ Day Phone # _____
Email: _____
Signature: _____ Date: _____

Applicant Name: _____
Address: _____
Phone # _____ Day Phone # _____
Email: _____
Signature: _____ Date: _____

Contractor

Name:	Address:	Phone #
1. _____	_____	_____
2. _____	_____	_____

Height of Fence _____
Total Linear Feet _____
Please provide a sketch or survey showing distance from property lines and other structures.

Use of Property _____
Estimated Value of Work \$ _____
Estimated Completion Date _____

It's the law, call before you dig! 1-800-962-7962
All components must remain on your property.
Make sure of any easements and right-of-ways.
If posts go to a side they must go on your side.
Regulations Attached!!!!

Village of Springville

5 West Main St.
PO Box 17
Springville, NY 14141
(716) 592-4936

Instructions for Building Permit Application **Fences**

Notice: It is a violation of the code of the Village of Springville to proceed with any building operations before this application is approved and a permit has been issued. A payment of double the fee will be assessed for anyone starting without a permit and a stop of the work until an application is approved.

1. This application must be completely filled out, PLEASE PRINT and use ink, and returned to the Village Office with payment of fees.
2. A plot plan showing location of lot and buildings on the property, dimensions to property lines, streets and other buildings, and the location of the proposed project. A copy of the survey should be used.
3. Drawings must show sufficient information regarding materials and dimensions.
4. Contractor must be licensed in the Village. All that is necessary to get licensed is proof of insurance, certificates for disability and workers compensation are required. There is no cost. This is NY State Law.

If the Contractor is Exempt from workers compensation, then they need to supply a CE 200 form. This form is also required if the Home Owner is performing the work.
ACCORD FORMS ARE NOT ACCEPTABLE

5. Upon approval of this application the Building Inspector will issue a Permit Certificate along with one copy of the approved application and drawings. The Permit Certificate must be posted so it is visible from the street.
6. It's the law, call before you dig! 1-800-962-7962 or 811
7. A list of the required inspections will accompany the permit. You must call this office at 592-4936 to arrange each inspection. You must receive approval from the Building Inspector before continuing with the project.
8. The permit will be good for six months, unless otherwise arranged. Extensions can be issued by contacting the Building Inspector prior to expiration date.
9. No person shall make changes to the approved plans without contacting the Building Inspector for approval.
10. Upon completion of all construction, notification shall be made to the Building Inspector for the issuance of a Certificate of Occupancy.

Direct any questions to the Code Enforcement Officer at 5 West Main St. or call at 592-4936.

Rev 1/25/2022