



Permit Application for a POOL/Hot Tub

PLEASE PRINT CLEARLY

Property Address: _____
Springville, NY 14141

Property Owner Name: _____
Address: _____
Phone # _____ Day Phone # _____
Email: _____

Signature: _____ Date: _____

Applicant Name: _____
Address: _____
Phone # _____ Day Phone # _____
Email: _____

Signature: _____ Date: _____

Architect/Engineer Name: _____
Address: _____
Phone # _____ Day Phone # _____

Contractors

Name:	Address:	Phone #
1. _____	_____	_____
2. _____	_____	_____

Type of pool ___ Above Ground, ___ Soft side/Self set, ___ In Ground, ___ Hot Tub
Size of pool _____, Height of pool above grade _____
___ Fence, ___ add on Deck

A plot plan showing location of lot, buildings on the property, dimensions to property lines, streets and other buildings, and the location of the proposed pool with any decks or fences. A copy of the survey should be used. Decks will require structural drawings. Attached is a set of codes to follow.

Remember electric needs to be inspected by an approved Third Party Inspector!!!!

Estimated Value of Work \$ _____
Estimated Completion Date _____

Village of Springville

5 West Main St.
PO Box 17
Springville, NY 14141
(716) 592-4936

Instructions for Building Permit Application for a POOL/Hot Tub

Notice: It is a violation of the code of the Village of Springville to proceed with any building operations before this application is approved and a permit has been issued. A payment of double the fee will be assessed for anyone starting without a permit and a stop of the work until an application is approved.

1. This application must be completely filled out, PLEASE PRINT and use ink, and returned to the Village Office with payment of a \$50.00 fee for a pool only. Additional fees may apply for fencing and decks.
2. A plot plan showing location of lot and buildings on the property, dimensions to property lines, streets and other buildings, and the location of the proposed pool with any decks or fences. A copy of the survey should be used. Attached is a set of codes to follow.
3. Upon approval of this application the Building Inspector will issue a Permit Certificate along with one copy of the approved application and drawings. The Permit Certificate must be posted so it is seen from the street.
4. It's the law, call before you dig! 1-800-962-7962 or 811

Contractor must be licensed in the Village. All that is necessary to get licensed is proof of insurance; certificates for disability and workers compensation are required. There is no cost. This is NY State Law.

If the Contractor is Exempt from workers compensation, then they need to supply a CE 200 form. This form is also required if the Home Owner is performing the work.

ACCORD FORMS ARE NOT ACCEPTABLE

5. Inspections for a pool will be done when the project is complete. If you are having a deck as part of the pool the holes for posts will need to be inspected. You must call this office at 592-4936 to arrange each inspection. You must receive approval from the Building Inspector before continuing with the project.
6. Electric inspections are made by an approved third party inspector. A list is available at the Village Office. This will require an additional fee. Inspections will be made prior to covering wires and when completed.
7. The permit will be good for **SIX WEEKS**, unless otherwise arranged.
8. No person shall make changes to the approved plans without contacting the Building Inspector for approval.
9. Upon completion of all construction, notification shall be made to the Building Inspector for the issuance of a Certificate of Occupancy. It is unlawful to use any structure in whole or in part for any purpose whatsoever until certificate has been issued.
10. Proper safeguards must be in place during construction.
11. *Any pool not completed and a certificate not issued in the required time will be considered a violation.*

Direct any questions to the Code Enforcement Officer at 5 West Main St. or call at 592-4936.

Rev 1/25/2022