

VILLAGE OF SPRINGVILLE  
2018 MINUTES

October 1, 2018

7:00 P. M.

The Regular Meeting of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time.

Present were:

Mayor	William J. Krebs
Trustees	Alan Chamberlin Kim Pazzuti Elise Rose Nils Wikman
Village Administrator	Liz C. Melock
Village Attorney	Paul Weiss
Superintendent of Public Works	Kenneth Kostowniak
Building Inspector/ Code Enforcement Officer	Michael Kaleta
Police Officer in Charge	Nicholas Budney
Deputy Clerk	Holly Murtiff
Absent	David Klenk, Fire Chief
Also Attending	Colleen Mahoney, Springville Journal

Mayor Krebs called the meeting to order at 7:00 PM.

1. Minutes Minutes of the Regular Meeting of September 10, 2018 were approved as written by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Rose and Pazzuti voting yes, none opposed.

Minutes of the Executive Session of September 10, 2018 were approved as written by Trustee Chamberlin, seconded by Trustee Wikman; carried Mayor Krebs, Trustees Chamberlin, Wikman Rose and Pazzuti, voting yes, none opposed.

**PUBLIC COMMENT**

There was no public comment this evening.

**DEPARTMENT REPORTS**

**ADMINISTRATOR REPORT**

2. LL 2018-3 After explanation from Administrator Melock, motion was made by Trustee Pazzuti, Mobile seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Pazzuti, Wikman, Rose Food and Chamberlin voting yes, none opposed to adopt LL 2018-3 Changes to Chapter 110 - Vendor Licenses and Permits for Mobile Food Vendors as follows;

**Local Law 3 of 2018 – Mobile Food Vendor Changes  
Changes to Chapter 110 – Licenses and Permits**

10/1/18

Add the following definition in §110-1 Definitions

**MOBILE FOOD VENDOR** – The use of any legally registered/licensed vehicle or trailer to travel over the streets and to serve food or drink, whether cooked, baked or prepared on site or prepared elsewhere and served on site.

§110-4 License Required

Insert new E and change existing E to F. Waste material collector.

E. Mobile food vendor

- (1) Shall only locate on any street **or public parking lot** within the Village where there is legal parking and where parking will not impede the normal flow of traffic or where specifically designed. Except:
  - (a) Shall not park within ~~200~~ **100** feet **radius** of the primary entrance to any structure used for the service of food or drink, unless written permission is granted by such owner of the structure or the management of the business located in that structure.
  - (b) Shall not park within ~~100~~ **40** feet of any intersection of a street.
  - (c) Shall not park within 500 feet **radius** of a Permitted Special Event unless part of such event.
  - (d) Shall not be located in a manner wherein the judgment of any officer charged with the enforcement of the Village of Springville Codes or NYS Laws determines the location unsafe or hazardous.
- (2) Shall not be parked for more than 3 hours per day in any one location **and where otherwise prohibited by New York State Vehicle and Traffic Law**.  
Except:
  - (a) Shall not stop for more than 10 minutes in any area not allowed in E
- (1).
  - (b) Shall not be parked on private property in a commercial zoning district for more than 6 hours per day and 1 day per week.
  - (c) When part of a Permitted Special Event.
  - (d) When part of a private event on private property. (Not for Public Sale)
- (3) No signage is allowed in addition to that which is located on the vehicles.
- (4) Vendor shall supply garbage receptacles for use by patrons and all garbage shall be taken with vendor
- (5) Vendor shall not set up tables or chairs unless part of a Permitted Special Event or a private party.

- 3. Modify Fee Schedule  
Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to modify the fee schedule as shown below;

***Village of Springville***

*5 W. Main St., PO Box 17, Springville, NY 14141, 592-4936, Fax 592-7088*

**Fee Schedule**

Adopted by Resolution of the Board of Trustees on October 1, 2018.

The numbering system represents Village of Springville code sections.

- 1-9 Purchase of Village Code Book  
The purchase of copies may be made from the Village at cost as established by General Code Publishers Inc. Arrangements for purchase and supplementation may also be made directly with General Code Publishers Inc.

55-3	Alarm System connection.....	No Longer Available
55-4	False Alarm Fee	
	Number of False Alarms    Residential Fee    Nonresidential Fee	
	1	\$0                      \$0
	2	\$25                     \$100
	3	\$35                     \$200
	4	\$50                     \$300
60-22	Chicken License.....	\$100.00 annually June 1 to May 31
73-10	Operating Permit Fee.....	\$100.00
	Duration & Renewal.....	\$50.00 annually
73-11	Fire Safety Property Maintenance Fee	
	Fire Inspection.....	\$50.00 per Certificate of
Occupancy		
	Additional Multiple Commercial Tenants with less than 500 sqft.....	\$NC
	Multiple Dwelling Common Areas.....	\$50.00
	Requested inspection 73-11 B.....	\$500.00 per tenant/living unit
	Above inspections include initial plus one follow-up	
	Each additional follow-up.....	\$25.00
	Reprinting Occupant Load Sign.....	\$25.00
73-16	Other Chapter 73 Fees:	
	Residential 1 & 2 Family House.....	\$450.00
	Residential 3 or more Family Dwelling.....	\$650.00 per building
	Residential Addition/Enlargement.....	\$150.00
	House Rehab.....	\$125.00
	Other Residential Alteration.....	\$50.00
	Nonresidential New Build.....	\$.14/sqft; \$1,000.00 minimum
	Nonresidential Addition/Enlargement.....	\$.14/sqft, \$500.00 minimum
	Other Nonresidential Alteration.....	\$100.00
	Accessory Building 200-10A1c Shed.....	\$50.00
	Accessory Building 200-10A1d.....	\$100.00
	Deck.....	\$50.00
	Fence 200-17.....	\$50.00
	Swimming Pools Residential.....	\$50.00
	Pool with Deck.....	\$75.00
	Pool with Fence.....	\$75.00
	Pool with Deck and Fence.....	\$100.00
	Alteration - Woodstoves, Fireplaces, Chimneys.....	\$50.00
	Demolition under 500 sqft.....	\$50.00
	Demolition over 500 sqft.....	\$100.00
	Roofing.....	\$50.00
	Multiple inspections for the same item.....	\$50.00 each inspection

*An automatic renewal fee will be charged after one year of the permit date.  
A charge of 1/2 the original fee or a maximum of \$50.00.  
The fee will be charged every six months thereafter until a Certificate of  
Occupancy is obtained.*

75-1 Moving of a Building	
To and or from a Village Lot.....	\$500.00
Habitable Structure on same lot.....	\$200.00
Non-Habitable Structure on same lot.....	\$50.00
110-7 Licenses110-16	
1. Canvassers and Solicitors.....	\$150.00 June 1 to May 31
2. Carnivals.....	\$100.00 per event
3. Circuses.....	\$100.00 per event
4. Garage Sales (6 days per year maximum).....	\$10.00 per day
First 3 days in 5 consecutive days in a year...	No Charge
5. Parades.....	\$100.00 per event
6. Peddlers and Hawkers.....	\$150.00 June 1 to May 31
7. <b>Mobile Food Vendor</b> .....	<b>\$150.00 June 1 to May 31</b>
8. Public Meetings, Outdoor.....	\$100.00 per event
9. Shows & Exhibitions.....	\$100.00 per event
10. Roadside Stands.....	\$100.00 June 1 to May 31
Exception stands under 24sqft located in Residential Districts selling items grown on the property.....	No Charge
11. Flea Markets.....	\$100.00 per event
12. Waste Material Collector.....	\$50.00 June 1 to May31
Other than by Village Contract 110-16	
13. Transient retail business.....	\$100.00 per day
115-7 Sound producing device.....	\$100.00
130-8 Record Fees	
Fee for inspection.....	No Charge
Fee for search of document.....	No Charge
Fee for certification of existing document.....	No Charge
Copies sizes 9 x 14 or less .....	\$.25 per page
Copies larger than 9 x 14.....	Actual Cost
Preparation of Tax Certificate.....	\$20.00
Preparation of Property History.....	\$50.00
145-5 NR Bags.....	<i>Not Available</i>
NR Stickers (Garbage Stickers).....	\$2.50 each
155-17 Subdivision Fees	
Preliminary Application Fee.....	\$200.00
Final Approval Fee.....	\$75.00 per lot plus engineering costs
Resubmit Fee.....	½ Application Fee
Final Inspection Fee.....	\$100.00
Re-inspection Fee.....	½ Final Inspection Fee
200-146	Driveway / Road Access .....\$15.00
<b>193-81</b>	<b>Water Permit- Plumbing Permit Inside Structure .....\$50.00</b>
	<b>Outside Structure.....\$100.00</b>
<b>193-70</b>	<b>Sewer Permit - Inside Structure.....\$50.00</b>
	<b>Outside Structure.....\$100.00</b>

193-71	Electric Permit.....	\$25.00
193-84	Water	
	Connection Expense Fee...(TAP).....	\$750.00
	Connection Inspection Fee.....	\$50.00
	Reinstitution of Service Fee.....	\$50.00
	Nonpayment Termination Fee.....	\$50.00
	Termination Fee.....	\$50.00
	Voluntary Termination Fee.....	\$50.00
	Repair Termination Fee.....	\$50.00
 <b>193-87 Same fees as 193-84</b>		
193-69	Sewer Rent Fee, Monthly Charges See Utility Rate Schedule	
	Water Rate Fee, Monthly Charges See Utility Rate Schedule	
	Unmetered Water Sales.....	\$20.00 / 1,000 gallons
	Electric Rate Fee, Monthly Charges See Utility Rate Schedule	
	Electric Security Deposit (EMD)	
	Residential with gas heat.....	\$40.00
	Residential with electric heat.....	\$69.50
	Commercial .....	\$100.00
	Electric Service Shut Off Charge.....	\$50.00
193-42	Sewer Tap Fee	
	1 & 2 Family Residence.....	\$750.00
	All Others.....	\$750.00
	Inspection Sewer Tap Fee.....	\$50.00
193-96	Storm Water Tap Fee	
	1 & 2 Family Residence.....	\$750.00
	All Others.....	\$750.00
	Inspection Storm Water Tap Fee.....	\$50.00
200-37	Sign Permit Application Fee.....	\$50.00
200-38	Sign Permit Renewal Fee .....	\$25.00
200-50	Special Exception Application Fee.....	\$150.00 plus engineering cost
200-84	Fee for Zoning Board of Appeals Review..... cost	\$150.00 plus engineering cost
200-91	Site Plan Review Fee..... cost	\$200.00 plus engineering cost

200-98	Petition for Zoning Amendment Fee.....	\$50.00
200-106	Planned Development Inspection Fee.....	\$150.00 plus engineering cost
200-113	Satellite Antennas – Dishes	
	Larger than 1 meter in Residential Districts.....	\$50.00
	Larger than 2 meters in Commercial Districts.....	\$100.00
200-123	Communication Tower.....	\$1,500.00
	Co-location.....	\$500.00
	Police Reports.....	\$10.00
	Credit Card Payments Fee.....	2.65%, Minimum \$3.00
	Rental Fee – 65 Franklin Conference room, Fiddler Green Gazebo..	\$75.00 per date and Heritage Park Gazebo. Need rental agreement. No deposit. (approved 10/2/17 per Board)

***Starting without obtaining a permit, license or Certificate of Occupancy will be subject to the applicable fee being doubled.***

***All contractors must supply the Village of Springville with the proper insurance certificate prior to a permit being issued.***

***sqft = square feet or foot***

***Engineering Costs = A NYS Licensed Professional contracted by the Village of Springville for technical review.***

4. Modify Budget Motion was made by Trustee Pazzuti, seconded by Trustee Rose; carried, Mayor Krebs, Trustees Pazzuti, Rose, Chamberlin and Wikman voting yes, none opposed to authorizing modifying the Budget due to Governor’s Traffic Safety Grant funds for patrol detail received. Increase Police Dept Regular Wages 001-5-001-3120-0100-001 by \$2,200 and increase State Aid – Other Home & Community 001-4-001-3989-001 by \$2,200.

5. Handbook Changes After explanation by Administrator Melock, motion was made by Trustee Rose, seconded by Trustee Chamberlin; carried, Mayor Krebs, Trustees Chamberlin, Rose, Pazzuti and Wikman voting yes, none opposed to approving all of the below changes to the Village of Springville Employee Handbook.

Policies amended included:

- Credit card policy to add personnel that have a village credit card in their name and the limit amounts.
- Sexual Harassment Policy amended per the new requirements issued by the Governor.
- Cancer Screening – 4 hours paid leave on a calendar year.
- Breaks for Nursing Mothers.
- Amend Training and/or Educational Program Reimbursement to remove promissory note.
- Remove Personnel Confidentiality Standards Form.

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6. Watts Change Order Motion was made by Trustee Wikman, seconded by Trustee Pazzuti; carried, Mayor Krebs, Trustees Wikman, Pazzuti, Chamberlin and Rose voting yes, none opposed to approving an amending change order for Watts Architecture & Engineering. Right of Way (ROW) work was not needed in the TAP project, Springville Bike Walk Project, therefore the \$10,000 allocated for ROW will be decreased and transferred to Design Services for an increased \$10,000 to cover wetland environmental services for \$7,000 and soil borings and infiltration tests for \$3,000.

7. Halloween Curfew Motion was made by Trustee Rose, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Rose, Wikman, Chamberlin and Pazzuti voting yes, none opposed to setting the below curfew for Wednesday, October 31, 2018 for the observance of Halloween. An advertisement stating the curfew will be placed in the appropriate publication.

Business District and parks	7:00 pm
Residential areas	9:00 pm

At this time Administrator Melock reported on the following;

- Winter parking ban will be in effect as usual
  - November 10 – April 1<sup>st</sup>, no parking on any village streets from 2 am – 7 am.
- Auditors from Freed & Maxick CPA will present the financial statements to the Board at the October 15<sup>th</sup> meeting.
- The CDBG projects resolution will be on the October 15<sup>th</sup> meeting agenda.

#### **SUPERINTENDENT REPORT**

Superintendent Kostowniak reported on the following;

- United Survey, Inc. has started manhole rehabilitation. Sewer lateral grouting will start mid-month. Several residents will be asked to have lateral connections cleared of roots so grouting process will be affective.
- Seven manholes, with high infiltration, have been rehabilitated by Gerald Wagner Inc. under separate project. Flow levels at WWTP are dropping as work progresses.
- Mill Street storm drain update – ECDPW and EC Division of Soil & Water working to correct outfall into Spring Brook. Pipe outfall must be lowered and outfall improvements must be made to accommodate additional flows. VOS DPW will meet with ECDSW district manager on site this week.
- Third year of LEWPA grant applications are due November 5<sup>th</sup>. Recommend applying for a grant to GPS locate all storm water receivers within our watershed area and add this info to our asset management software.

8. LEWPA Grant Application Motion was made by Trustee Chamberlin, seconded by Trustee Rose; carried, Mayor Krebs, Trustees Chamberlin, Rose, Pazzuti and Wikman voting yes, none opposed to approves the grant application to the Lake Erie Watershed Protection Alliance (LEWPA) in the amount of \$20,000.00 for survey and mapping of all storm drain receivers and outlets within the Village of Springville for the purpose of asset management and improved monitoring of storm water collection system.

9. Lineman B Apprentice Motion was made by Trustee Rose, seconded by Trustee Pazzuti; carried, Mayor Krebs, Trustees Rose, Pazzuti, Chamberlin and Wikman voting yes, none opposed to approving that since Andrew Aldrich will complete his second year as Lineman B Apprentice on 10/4/18 his pay rate will increase to \$26.70/hour per the Union agreement.

10. NYMPA Voting Delegate Motion was made by Trustee Wikman, seconded by Trustee Rose; carried, Mayor Krebs, Trustees Wikman, Rose, Pazzuti and Chamberlin voting yes, none opposed to name Superintendent Ken Kostowniak as the voting delegate for the Village of Springville during the 2018 NYMPA semi-annual meeting held in Solvay, NY on October 24, 2018 and approve the below resolution.

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**RESOLUTION**

At a regular meeting of the Village Board of Trustees of the Village of Springville, New York, held on October 1, 2018, the following resolution was adopted:

Moved by Trustee Wikman, seconded by Trustee Rose

WHEREAS, the Superintendent of Public Works Kenneth Kostowniak of the Village of Springville, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Kenneth Kostowniak be and is hereby designated as the accredited delegate of the Village of Springville, New York.

On roll call: Affirmative:   5   Negative:   0  

- |                                |   |
|--------------------------------|---|
| 11. United Survey Change Order | Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to authorizing a change order with United Survey in the amount of \$4,500 to perform additional cleaning, CCTV and lining of Spas Drive sanitary sewer. |
| 12. Trickling Filter Award     | Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to authorizing Mayor Krebs to sign an agreement with Koester Associates to perform trickling filter replacement work as per the awarded bid.            |

**POLICE DEPARTMENT**

Officer in Charge Budney reported on the following;

- SPD calls for September 2018
- ECSO calls for September 2018

**FIRE REPORT**

There was no fire report this evening but Administrator Melock did inform everyone that Engine #3 is out of service.

**BUILDING INSPECTOR/CEO**

BI/CEO Kaleta had no report this evening.

**CONTROL CENTER**

There was no Control Center report this evening but Trustee Chamberlin (Control Center Liaison) did remark that there is currently an advertisement for a per-diem overnight dispatcher wanted.

**OLD BUSINESS**

- |                        |  |
|------------------------|--|
| 13. Public Arts Policy | After discussion, motion was made by Trustee Chamberlin, seconded by Trustee Pazzuti, carried, Mayor Krebs, Trustees Chamberlin, Pazzuti, Rose and Wikman voting yes, none opposed to approve the Village of Springville Public Art Process, Guidelines, and Criteria shown below; |
|------------------------|--|

## **Village of Springville Public Art Process, Guidelines, and Criteria**

### **I Design Process for Public Art on Municipal Property**

- **Time Line:** The time line for approval is flexible. Some projects involving grants and municipal funding will take months to work through the approval process. Temporary art project donated to the Village could take less time. The Approval Process for all public art projects requires a series of communications among the SPAAC, appropriate Boards, , sponsors if applicable, granting organizations if applicable, and the artist. The goal of the process is to develop community consensus about the project. When planning public art projects, sponsors and SPACC should be aware of Board of Trustees' (and Historic Preservation Commission's if applicable) meeting schedules.
- **Springville Public Art Advisory Committee (SPAAC)** (5 members)(Mayor or his or her designee, Village Administrator, SCA Representative or Public Art Specialist, Planning Board representative or Historic Preservation Commission representative, (commissioned artist when applicable)
  - **Duties**
    - search and select artists, art work, and funding opportunities for public art in the Village
    - Submits RFP, grant application, and contracts to Board of Trustee for approval
    - Confer with DPW Superintendent, and HPC if applicable, for project approval
    - Meet with stakeholders and present at public meetings when appropriate
    - Set time frame, location, materials, maintenance and design in open meetings
    - Move from conceptual to a Preliminary Design to submit to Board of Trustees and HPC if applicable
    - Move to final design including fabrication, installation, maintenance, expenditures, and contracts to submit to Board of Trustees
- **Board of Trustees**
  - **Duties and Responsibilities toward Public Art on Municipal Property**
    - Reviews RFP, grant, proposed contracts, comments, and approval.
    - Review and comment on Preliminary Design, location, fabrication, expenditure, and contracts
    - Review, comment, approval of Final Design, fabrication, installation, maintenance, expenditures, and contracts.

### **II. Design Process for Public Art in Local Historic Preservation District On Private Property**

- **SPAAC** process with property owners included and recommendations sent to HPC rather than the Board of Trustees
- **HPC** review, comment, and approval or HPC appeal process

### **III. Review Guidelines for SPAAC Recommendations**

- Relevance of the piece to the building or Village, its values, culture, and people;
- Suitability of the work for outdoor display, including its maintenance and conservation requirements;
- Relationship of the work to the site and locality in the Village, especially how it serves to activate or enhance public space;
- Appropriateness of the scale of the artwork

- How closely the proposed artwork meets the requirements set out in the RFP and envisioned by the community, especially the Village Comprehensive Plan and applicable park master plans.

#### **IV. Site Selection Guidelines for SPAAC Recommendations**

In order to ensure public art is fairly and equitably distributed throughout the Village, and that it is sited in such a way as to enhance and activate public spaces, listed below are criteria to guide the placement of art projects. Sites where public art is to be displayed should:

- Experience high levels of pedestrian traffic and be part of the Village's circulation paths;
- Be easily visible and accessible to the public;
- Serve to anchor and activate its site, or enhance the site in an aesthetic manner;
- Enhance the overall public environment and pedestrian streetscape experience;
- Help to create a place of congregation and activity
- Establish landmarks and neighborhood gateways

#### **V. Placement Criteria for SPAAC Recommendations**

Furthermore, there are guidelines for artworks placed within project sites, to ensure that the works are displayed prominently and clearly identifiable as artwork.

For example, artworks displayed in interior public spaces should be publicly accessible at least during normal building operating hours *without* obtaining special passes or permits to view them. Artworks displayed in exterior public spaces should be publicly accessible 24 hours per day or, if they are sited in a setting such as a park, be accessible during the normal hours of that site's operation.

Some other guidelines about public art site placement include:

- Artworks should not block windows or entranceways, nor obstruct normal pedestrian circulation in and out of a building (unless such alteration is specifically a part of the experience or design of the artwork).
- Art should not be placed in a given site if the landscaping and maintenance requirements of that site cannot be met.
- Art should be sited so as to be either immediately visible or in a location where it will be visible by the most people.
- Art should be placed in a site where it is not overwhelmed by nor competing with the scale of the site or adjacent architecture, large retail signage, etc.
- Art should be placed in a site where it will enhance its surroundings or at least not detract from it (creating a "blind" spot where illegal activity can take place).
- Art should be sited where it will create a place of congregation or in a location that experiences high levels of pedestrian traffic and activity.
- Art should be located in a site where it will effectively enhance and activate the pedestrian and streetscape experience.

On-site locations for public art projects include, but are not limited, to:

- Walls
- Ceilings
- Floors
- Windows
- Entrances and Exits

In addition, locations for public art projects could include, but are not limited, to:

- Parks
- Plazas
- Along roadways, traffic islands, or medians
- Historic places or landmarks, such as Fiddlers Green Park

#### **VI. Maintenance and Conservation Guidelines for SPAAC Recommendation**

Public art approval recommendations should spell out procedures, responsibilities, and methods of funding for the ongoing maintenance and conservation of public artworks so that the Village itself does not become burdened with this cost and responsibility, unless it chooses to do so. These delineations also prevent - to as full an extent as possible - the possibility that a work of public art will fall into disrepair, become dirty, damaged, or even disappear. The conservation and maintenance of some works of art can be painstaking and require a large degree of care. Giving the artist and the commissioning agency or client an opportunity to work out the artwork's maintenance techniques and schedule helps to ensure that the piece will remain in good condition for many years to come.

It is important to note: *Routine maintenance of an artwork becomes the responsibility of the agency that houses the artwork.* As part of the contractual requirements, the artist should develop a maintenance program in cooperation with the Village, for the proper day-to-day care of the artwork.

The maintenance program should include a statement regarding the materials from which the piece is fabricated. The commissioning agency will be responsible for communicating this information to its custodial staff and providing any necessary additional tools or equipment to ensure proper daily maintenance of public artworks.

#### **VII. Temporary Public Art Considerations**

Temporary Public Art is art that is commissioned and installed for a specific duration of time. As opposed to art work which is designed to last for decades, temporary public art may last a few years, a few months or even a few weeks. To generate interest in public art, or where no firm public art tradition exists but there is a desire to create a public art tradition, temporary art can be useful.

Installation of temporary art may be appropriate to prevent the need for de-accessioning. For example, when a public art program or a client agency/funder cannot afford to maintain a work in perpetuity, works of temporary art, lasting up to ten years, for example, could be commissioned. Temporary art also works well as a series placed throughout a downtown or park, or within a specific geographic area.

Temporary art programs also provide valuable opportunities for training emerging artists or those unfamiliar with the public-art commissioning process to undertake public art projects that have smaller, more manageable budgets, often less rigorous contracting procedures, more flexible deadlines, and offer artists more options in terms of appropriate materials.

Approval Process and Design Standards apply to Temporary Public Art.

#### **VIII. Future Planning:**

A comprehensive public art plan stating goals, specific objectives, an inventory of existing public art, specific recommendation of public art in public as well as private properties, a list of funding opportunities, and a list of potential partners are needed to facilitate the growth of an aesthetic public art program in the Village. The public art design process should be formalized in the Village Code. Funding opportunities should be recommended in the budget preparation process. This type of planning builds consensus among stakeholders and the public. This type of planning

is common among municipalities developing public art which contributes to successful place making.

*Springville Public Art Process, Guidelines, and Criteria* is adapted from *Design and Review Criteria for Public Art*, published by *Project for Public Spaces*, December 31, 2008.  
<https://www.pps.org/article/pubartdesign>

At this time Mayor Krebs announced that there is currently an opening for a Planning Board member.

### **NEW BUSINESS**

There was no new business to discuss this evening.

### **BILLS**

Bills, as examined by members of the Board of Trustees were approved for payment in accordance with Abstract #90 through #107 total of \$448,832.33 of 2018-2019 for the General, Water/Sewer, Electric, Trust and Agency Funds by motion of Trustee Wikman, seconded by Trustee Pazzuti; carried, Mayor Krebs, Trustees Wikman, Pazzuti, Chamberlin and Rose voting yes, none opposed.

### **CONSENT AGENDA**

Motion was made by Trustee Wikman, seconded by Trustee Pazzuti; carried, Mayor Krebs, Trustees Wikman, Pazzuti, Rose and Pazzuti voting yes, none opposed to accept the consent agenda below.

Approve Planning Board meeting minutes of September 11, 2018.

PROJECT: 000008603 - ROOFING  
PROPERTY: 116 SPRING ST  
ISSUED DATE: 9/05/2018  
ISSUED TO: DISALVO, MICHAEL  
116 SPRING ST  
SPRINGVILLE, NY 14141

TYPE: ROOF

PROJECT: 000008604 - HISTORIC PRESERVATION-ROOF  
PROPERTY: 38 FRANKLIN ST  
ISSUED DATE: 0/00/0000  
ISSUED TO: WATERMARK WESLEYAN CHURCH  
4999 MCKINLEY PARKWAY  
HAMBURG, NY 14075

TYPE: HISTORIC  
PRESERV  
REVIEW

PROJECT: 000008605 - HISTORIC PRES.-DEMO  
PROPERTY: 25 W MAIN ST  
ISSUED DATE: 0/00/0000  
ISSUED TO: SPRINGVILLE CROSSING CHURCH  
427 FRANKLIN ST  
SPRINGVILLE, NY 14141

TYPE: PRESERV  
HISTORIC  
REVIEW

PROJECT: 0000008606 - ZONING/PLANNING-SUBDIVISION TYPE: ZONING  
PROPERTY: ELM ST VL REVIEW  
ISSUED DATE: 9/07/2018  
ISSUED TO: ROTHENBERG, KENNETH  
9256 MORSE ROAD  
EAST CONCORD, NY 14055

PROJECT: 0000008607 - ROOFING TYPE: ROOF  
PROPERTY: 134 N BUFFALO ST  
ISSUED DATE: 9/11/2018  
ISSUED TO: NELLIS, STEVEN  
134 N. BUFFALO ST.  
SPRINGVILLE, NY 14141

PROJECT: 0000008608 - UTILITY CHANGES-ELECTRIC TYPE: ELECTRIC  
PROPERTY: 9436 CATTARAUGUS ST  
ISSUED DATE: 9/14/2018  
ISSUED TO: BRIGGS, DONALD  
9436 CATTARAUGUS ST.  
SPRINGVILLE, NY 14141

PROJECT: 0000008609 - RESIDENTIAL DEMO TYPE: RESIDENTIAL  
PROPERTY: 31 PROSPECT AVE DEMO  
ISSUED DATE: 9/13/2018  
ISSUED TO: ETS CLEARING & GRADING  
4159 FOXWOOD LANE  
WILLIAMSVILLE, NY 14221

PROJECT: 0000008610 - SHEDS, UP TO 144 SQ.FT. TYPE: SHEDS  
PROPERTY: 8 WINDSWEPT DR  
ISSUED DATE: 9/14/2018  
ISSUED TO: KREBS, WILLIAM J  
8 WINDSWEPT DR  
SPRINGVILLE, NY 14141

PROJECT: 0000008611 - ROOFING TYPE: ROOF  
PROPERTY: 98 E MAIN ST  
ISSUED DATE: 9/18/2018  
ISSUED TO: CONCORD HISTORICAL SOCIETY  
PO BOX 425  
SPRINGVILLE, NY 14141

PROJECT: 0000008612 - UTILITY CHANGES-SEWER TYPE: PLUMBING  
PROPERTY: 39 PROSPECT AVE  
ISSUED DATE: 9/20/2018  
ISSUED TO: EPPOLITO, GARY A  
39 PROSPECT AVE.  
SPRINGVILLE, NY 14141

PROJECT: 0000008613 - ROOFING  
PROPERTY: 322 W MAIN ST  
ISSUED DATE: 9/20/2018  
ISSUED TO: ELMORE, MARTY  
PO BOX 583  
SPRINGVILLE, NY 14141

TYPE: ROOF

PROJECT: 0000008614 - FENCES  
PROPERTY: 290 VAUGHN ST  
ISSUED DATE: 9/24/2018  
ISSUED TO: MANCHESTER, KEVIN A  
290 VAUGHN ST.  
SPRINGVILLE, NY 14141

TYPE: FENCES

PROJECT: 0000008615 - RESIDENTIAL ALTERATION  
PROPERTY: 46 GREENWOOD PL  
ISSUED DATE: 9/24/2018  
ISSUED TO: LEONARD, JAMES & MARLA  
11094 BLANCHARD RD  
HOLLAND, NY 14080

TYPE: RESIDENTIAL  
ALTERATION

PROJECT: 0000008616 - RESIDENTIAL ALTERATION  
PROPERTY: 85 EATON ST  
ISSUED DATE: 9/24/2018  
ISSUED TO: BRAMER, WILLIAM E  
91 EATON ST.  
SPRINGVILLE, NY 14141

TYPE: RESIDENTIAL  
ALTERATION

PROJECT: 0000008617 - ROOFING  
PROPERTY: 40 E MAIN ST  
ISSUED DATE: 9/24/2018  
ISSUED TO: BRAMER, WILLIAM & CINDY  
40 E MAIN ST  
SPRINGVILLE, NY 14141

TYPE: ROOF

PROJECT: 0000008618 - FENCES  
PROPERTY: 90 MILL ST  
ISSUED DATE: 9/25/2018  
ISSUED TO: O'NEIL, KODI  
90 MILL ST  
SPRINGVILLE, NY 14141

TYPE: FENCES

#### **TRUSTEE NOTES & PROJECT REPORTS**

Trustee Chamberlin had nothing to report this evening.

Trustee Pazzuti had nothing to report this evening.

Trustee Rose commented on the special meeting of the Historic Preservation Commission on September 26<sup>th</sup> where approval was given for the demolition plans for 17, 19 and 25 West Main Street.

Trustee Wikman had nothing to report this evening.

Mayor Krebs reported on the following;

- Thank you to everyone for their input on the arts policy that was passed this evening.
- Oktoberfest was a big success
- St. Al's upcoming night at the races
- Vietnam vets memorial service on September 30<sup>th</sup>.
- Leaf pick up begins in October.

14. Adjourn      Motion was made by Trustee Wikman, seconded by Trustee Rose; carried, Mayor Krebs, Trustees Wikman, Rose, Chamberlin and Pazzuti voting yes, none opposed to adjourn the Regular Session at 7:34 pm.

Respectfully submitted,

Holly Murtiff  
Deputy Clerk