

VILLAGE OF SPRINGVILLE
2018 MINUTES

August 13, 2018

7:00 P. M.

The Regular Meeting of the Trustees of the Village of Springville was held at the Village Municipal Building, 65 Franklin Street, Springville, New York at the above date and time.

Present were:

Mayor	William J. Krebs
Trustees	Alan Chamberlin Kim Pazzuti Elise Rose Nils Wikman
Village Administrator	Liz C. Melock
Village Attorney	Paul Weiss
Superintendent of Public Works	Kenneth W. Kostowniak
Police Officer in Charge	Nicholas Budney
Deputy Clerk	Holly Murtiff
Also Attending	Colleen Mahoney, Springville Journal Rich Place, Springville Times Karen Howard, Senator Gallivan's Office
Absent	Michael Kaleta, BI/CEO David Klenk, Fire Chief

Mayor Krebs called the meeting to order at 7:00 PM.

1. Minutes Minutes of the Regular Meeting of July 9, 2018 were approved as written by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed.

Minutes of the Executive Session Meeting of July 9, 2018 were approved as written by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed.

PUBLIC COMMENT

Karen Howard, a representative from Senator Patrick Gallivan's office extended to the Mayor and Board the opportunity to contact Senator Gallivan's office should any need arise.

DEPARTMENT REPORTS

ADMINISTRATOR REPORT

2. New Firefighter Motion was made by Trustee Wikman, seconded by Trustee Chamberlin; carried, Mayor Krebs, Trustees Wikman, Chamberlin, Pazzuti and Rose voting yes, none opposed to approving the two new volunteer firefighters.

William Ekenrode

Joshua Stowell

August 13, 2018

Page (2)

3. Amend Employee Handbook Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to amending the Village of Springville Employee Handbook as follows:

Add the following language under Holidays after only full-time employees are eligible for holiday pay. "Part time dispatchers that work on any of the following six holidays – New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving, Christmas Day – will be paid four (4) hours holiday pay in addition to their regular hourly rate for their shift."
4. Set CDBG Public Hearing Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to approving the Public Hearing for 2019 Community Development Block Grants projects and application to set for September 10, 2018 at 7:00pm. The potential projects are a new well to be drilled, Central Ave. water line replacement and Rural Transit support. Appropriate advertisements will be placed in the Springville Times.
5. 2018 SGI Homecoming Parade After discussion, motion was made by Trustee Chamberlin, seconded by Trustee Rose; carried, Mayor Krebs, Trustees Chamberlin, Rose, Pazzuti and Wikman voting yes, none opposed to approving the SGI Homecoming Parade on Friday, September 28th at 5:30pm. Parade route is starting at front of high school, traveling south on N. Buffalo St. to Franklin St. Turn right onto Franklin St. and head west to N. Central St. Turn right heading north on N. Central to Church St. Turn right on Church St. and go east to Smith St. Turn left on Smith St. heading north to Ingerson Dr. Proceed north on Ingerson Dr. back to N. Buffalo St. parking lot at the high school. Street department is authorized to post No Parking signs along the parade route on the day of the event.
6. SVFD Letter Of Support Motion was made by Trustee Pazzuti, seconded by Trustee Chamberlin; carried, Mayor Krebs, Trustees Pazzuti, Chamberlin, Rose and Wikman voting yes, none opposed to authorizing Mayor Krebs to sign a letter of support from the Village of Springville for the Springville Volunteer Fire Department who is seeking a loan from the USDA for parking lot resurfacing at 405 W. Main Street.
7. Budget Adjustment Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to transfer \$1300 from General Fund Streets Vehicle Account 5110-0230 to General Fund Buildings Contractual Account 1620-0440. Repair to fire dept. garage door safety strikes and cord reels. Safety devices on existing garage doors have been problematic and required service calls, warranty period has expired, recommend replacement to a better style safety device.
8. NYSDOT EBO System Motion was made by Trustee Wikman, seconded by Trustee Pazzuti; carried, Mayor Krebs, Trustees Wikman, Pazzuti, Chamberlin and Rose voting yes, none opposed to approving the below resolution.

**Resolution Identifying the Village Administrator as the Village's Responsible
Local Official Authorized to Access NYSDOT's EBO System**

WHEREAS, the New York State Department of Transportation (NYSDOT) has implemented a web based reporting system call Equitable Business Opportunities (EBO) to streamline and satisfy the Title VI Civil Rights Reporting requirements for Federal-Aid locally sponsored contracts, and

WHEREAS, NYSDOT requires each local municipality as a sub-recipient to NYSDOT of Federal funds and sponsor of Federal-Aid Contracts to identify a single primary user in order to access and use the system for Title VI compliance reporting requirements,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees identifies the Village Administrator as the Village's Responsible Local Official authorized to access the EBO system.

BE IT FURTHER RESOLVED, that this Resolution is effective immediately.

9. S. Cascade /Barnstead Dr. Sewer Easements After explanation and pending Village Attorney approval, motion was made by Trustee Pazzuti, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Pazzuti, Wikman, Chamberlin and Rose voting yes, none opposed to authorize Mayor to sign any and all documents pertaining to easements on S. Cascade and Barnstead for electric and sewer easements regarding the properties at 135 S. Cascade owned by 99 S. Cascade LLC and sewer easements at the Barnstead properties owned by 60 Cascade Place LLC (SBL 335.18-1-7.112), Land Number One Trust (SBL 335.18-1-11.1), 72 South Cascade LLC (335.18-1-2.22) and 75 Barnstead LLC (335.18-1-12). **081518 A.1**
10. Electric Easement Pending Village Attorney final signed approval, motion was made by Trustee Rose, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Rose, Wikman, Chamberlin and Pazzuti voting yes, none opposed to accept the electric infrastructure from 99 S. Cascade LLC pending final signed approval of the electric easement from Roosa Family Associates. **081518 A.2**

SUPERINTENDENT REPORT

11. WWTP Trickling Filter Motion was made by Trustee Chamberlin, seconded by Trustee Pazzuti; carried, Mayor Krebs, Trustees Chamberlin, Pazzuti, Rose and Wikman voting yes, none opposed to Award Koester Associates be awarded the bid for a new and unused rotating trickling filter and installation in the amount of one hundred ten thousand dollars and no cents (\$110,000.00) from a Sealed Bid opening on July 10, 2018 at 5 W Main Street. *Bid package was mailed to multiple vendors, one choose to submit bid.*
Koester Associates \$110,000.00 (winner) No other bids
- Motion was made by Trustee Chamberlin, seconded by Trustee Pazzuti; carried, Mayor Krebs, Trustees Chamberlin, Pazzuti, Rose and Wikman voting yes, none opposed to the existing trickling filter and associated equipment to be declared surplus and disposed of by Koester Associates who will be performing installation.
12. Sanitary Sewer Report United Survey has completed televising sanitary sewers and will schedule lining of sewer mains in accordance with findings from video. The last 2 months have been within permitted flow rates, but still high compared to historic records. CCTV revealed pipes in good condition, service connections broken and leaking badly.
13. GHD Study Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to approving the signed proposal with GHD to perform 1st phase of engineering study for grit removal and secondary clarification tanks at WWTP in the amount of \$10,700.00.
14. Manhole Inspections Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to approving the signed proposal with Encorus Engineering in the amount not to exceed \$5000.00 to prepare bid documents and perform field inspection for approx. 60 manholes as part of sanitary sewer project. Encorus will issue certification letter from NYS licensed Professional Engineer to NYDEC upon completion of project.
15. Manhole Rehab Ad Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to advertising the manhole rehabilitation project bid package. Repairs of part of the sanitary sewer rehabilitation

project. The bid package is being prepared and the bid opening date is yet to be determined.

16. CCTV Sewer Camera After explanation by Superintendent Kostowniak, motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to advertise for the purchase of a new CCTV sewer camera for mainline sanitary sewer inspections. This purchase is part of sanitary sewer project / bond, bid opening date is to be determined.
17. MEUA Voting Delegate Motion was made by Trustee Pazzuti, seconded by Trustee Rose; carried, Mayor Krebs, Trustees Pazzuti, Rose, Chamberlin and Wikman voting yes, none opposed to naming DPW Superintendent Ken Kostowniak as the voting delegate for the Village of Springville at the upcoming MEUA Annual Conference and approving the below resolution.

DELEGATE RESOLUTION

At a regular meeting of the Village Board of the Village of Springville, New York, held on August 13, 2018, the following resolution was adopted:

Moved by Trustee Pazzuti, seconded by Trustee Rose.

WHEREAS, the Village Board of the Village of Springville, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Annual Conference of the Municipal Electric Utilities Association of New York State has been called on September 11-14, 2018, to be held at Adam's Mark Hotel & Event Center, Buffalo, NY, and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Kenneth Kostowniak be and is hereby designated as the accredited delegate of the Village of Springville, New York.

On roll call: Affirmative: 5

Negative: 0

18. Electric Scrap/Surplus Motion was made by Trustee Chamberlin, seconded by Trustee Rose; carried, Mayor Krebs, Trustees Chamberlin, Rose, Pazzuti and Wikman voting yes, none opposed to declaring the below items as scrap/surplus and to be disposed of via online auction.

Surplus transformers 8 2018 and mini wedge connectors

#757 15 kva

#322 25 kva

#210 25 kva

#464 10 kva

#675 10 kva

#296 15 kva

#175 50 kva

#558 25 kva

#559 25 kva

560 25 kva

567 75 kva

568 75 kva

569 75 kva
Mini wedge connectors
55 4/0 - #2 mini wedge connectors
35 #4 -#8 mini wedge connectors
27 #2 - #8 mini wedge connectors

19. Ball Waste Hauling Contract Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to authorizing Mayor Krebs signing a 3 year contract with Ball Waste Hauling for hauling of sludge from WWTP as a result of the 2018 annual bid opening (bid awarded at the 5/7/18 Board meeting, effective 6/1/18).

POLICE REPORT

Officer in Charge Budney gave a report on the following;

- SPD July 2018 calls
- ECSO July 2018 calls
- A special thank you to all that responded to the recent event at the Country Fair gas station.
- SPD has been awarded a \$2,400 grant from Traffic Services.

20. New Officer Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to hiring Robert Braeuner to the position of part time Springville Police Officer effective August 14, 2018.

FIRE REPORT

There was no fire report this evening.

BUILDING INSPECTOR/CEO

21. Chapter 110 Changes After discussion and upon the request of BI/CEO Kaleta, motion was made by Trustee Wikman, seconded by Trustee Chamberlin; carried, Mayor Krebs, Trustees Wikman, Chamberlin, Pazzuti and Rose voting yes, none opposed to setting the public hearing for the changes to Chapter 110- Licenses and Permits, as shown below, for September 10, 2018 at 7:00 pm. Appropriate advertisements will be placed in the Springville Times.

Changes to Chapter 110 – Licenses and Permits

Add the following definition in §110-1 Definitions

MOBILE FOOD VENDOR – The use of any legally registered/licensed vehicle or trailer to travel over the streets and to serve food or drink, whether cooked, baked or prepared on site or prepared elsewhere and served on site.

§110-4 License Required

Insert new E and change existing E to F. Waste material collector.

E. Mobile food vendor

- (1) Shall only locate on any street within the Village where there is legal parking and where parking will not impede the normal flow of traffic or where specifically designed. Except:
 - (a) Shall not park within 200 feet of the primary entrance to any structure used for the service of food or drink, unless written permission is granted by such owner of the structure or the management of the business located in that structure.
 - (b) Shall not park within 100 feet of any intersection of a street.

- (c) Shall not park within 500 feet of a Permitted Special Event unless part of such event.
- (d) Shall not be located in a manner wherein the judgment of any officer charged with the enforcement of the Village of Springville Codes or NYS Laws determines the location unsafe or hazardous.
- (2) Shall not be parked for more than 3 hours per day in any one location. Except:
 - (a) Shall not stop for more than 10 minutes in any area not allowed in E (1).
 - (b) Shall not be parked on private property in a commercial zoning district for more than 6 hours per day and 1 day per week.
 - (c) When part of a Permitted Special Event.
 - (d) When part of a private event on private property. (Not for Public Sale)
- (3) No signage is allowed in addition to that which is located on the vehicles.
- (4) Vendor shall supply garbage receptacles for use by patrons and all garbage shall be taken with vendor
- (5) Vendor shall not set up tables or chairs unless part of a Permitted Special Event or a private party.

Fee Schedule Planning Board recommends \$50 per day

CONTROL CENTER

The July 2018 report has been received and filed.

OLD BUSINESS

There was no Old Business to discuss this evening.

NEW BUSINESS

- 22. Rapid Flashing Signs
Trustee Rose addressed all those attending regarding Rectangular Rapid Flashing Beacons (RRFBs) at needed at crosswalks in the village. Trustee Rose has seen the RRFBs in use recently and feels these would be an addition that will great impact the safety of the walkability throughout the village. After discussion, motion was made by Trustee Wikman, seconded by Trustee Rose; carried, Mayor Krebs, Trustees Wikman, Rose, Chamberlin and Pazzuti voting yes, none opposed to authorizing Mayor Krebs to sign a letter of support requesting NYSDOT to place RRFBs at a minimum of 4 crosswalks.
- 23. Art Grant
Administrator Melock addressed the Board regarding the potential for a matching arts grant that could be for between \$500 and \$5,000. The deadline for the application for this grant is September 28, 2018 and if received the funds would go for a sculpture installation in Heritage Park during the summer of 2019. Administrator Melock will be contacting area artist to solicit proposals before filing the application.

BILLS

Bills, as examined by members of the Board of Trustees were approved for payment in accordance with Abstracts #45 through #68 total of \$697,135.95 of 2018/2019 for the General, Water/Sewer, Electric, Trust and Agency Funds by motion of Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti, and Rose voting yes, none opposed.

PROJECT: 0000008536 - DRIVEWAY PROPERTY: 119 S CENTRAL AVE ISSUED DATE: 7/12/2018 ISSUED TO: PIATEK, DONALD D JR 119 S. CENTRAL AVE. SPRINGVILLE, NY 14141	TYPE: DRIVEWAY
PROJECT: 0000008537 - VIOLATION-GRASS PROPERTY: 135 FRANKLIN ST ISSUED DATE: 7/12/2018 ISSUED TO: CHIANTA-JONES, MARYANN 2202 13TH STREET CAPE CORAL, FL 33990-1905	TYPE: VIOLATION
PROJECT: 0000008538 - NONRES NONSTRUCTURAL PROPERTY: 60 S CASCADE DR ISSUED DATE: 7/12/2018 ISSUED TO: HAIR HAVEN SALON 10261 EDIES ROAD SPRINGVILLE, NY 14141	TYPE: NONRES NONSTRUCTURAL
PROJECT: 0000008539 - ROOFING PROPERTY: 218 NEWMAN ST ISSUED DATE: 7/12/2018 ISSUED TO: BEATTY, GREG P.O. BOX 421 SPRINGVILLE, NY 14141	TYPE: ROOF
PROJECT: 0000008540 - ROOFING PROPERTY: 171 W MAIN ST UP ISSUED DATE: 7/12/2018 ISSUED TO: VANUGA, STEVEN C 171 W. MAIN ST.-UPPER SPRINGVILLE, NY 14141	TYPE: ROOF
PROJECT: 0000008541 - PLANNING BOARD REVIEW PROPERTY: 224 E MAIN ST ISSUED DATE: 7/13/2018 ISSUED TO: BERTRAND CHAFFEE HOSPITAL 224 EAST MAIN ST. SPRINGVILLE, NY 14141	TYPE: PLANNING BOARD REVIEW
PROJECT: 0000008542 - GARAGE SALE PROPERTY: 163 W MAIN ST ISSUED DATE: 7/16/2018 ISSUED TO: KING, KEVIN & AMY 163 W. MAIN ST. SPRINGVILLE, NY 14141	TYPE: GARAGE SALES

PROJECT: 0000008550 - UTILITY CHANGES-WATER LINE TYPE: PLUMBING
PROPERTY: 290 ELM ST
ISSUED DATE: 7/19/2018
ISSUED TO: SAUNDERS, DANIEL
2383 SENECA ST
BUFFALO, NY 14210

PROJECT: 0000008551 - GARAGE SALE TYPE: GARAGE SALES
PROPERTY: 185 WAVERLY ST
ISSUED DATE: 7/20/2018
ISSUED TO: BROWKA, CHRISTINE M
185 WAVERLY ST
SPRINGVILLE, NY 14141

PROJECT: 0000008552 - ROOFING TYPE: ROOF
PROPERTY: 125 WOODWARD AVE LWR
ISSUED DATE: 7/24/2018
ISSUED TO: ARMES, DENNIS
P.O. BOX 452
SPRINGVILLE, NY 14141

PROJECT: 0000008553 - FIRE INSPECTION TYPE: FIRE INSPECTION
PROPERTY: 33 PEARL ST
ISSUED DATE: 7/25/2018
ISSUED TO: LIFEPATH YOGA CENTER LLC
13939 WHITNEY ROAD
HOLLAND, NY 14080

PROJECT: 0000008554 - NONRES NONSTRUCTURAL TYPE: NONRES
PROPERTY: 317 S CASCADE DR NONSTRUCTURAL
ISSUED DATE: 7/26/2018
ISSUED TO: WAL-MART #1-2164
2001 SE 10TH ST
BENTONVILLE, AR 72716

PROJECT: 0000008555 - SHEDS, UP TO 144 SQ.FT. TYPE: SHEDS
PROPERTY: 52 SPAS DR
ISSUED DATE: 7/26/2018
ISSUED TO: PARSONS, ROBERT
52 SPAS DR
SPRINGVILLE, NY 14141

PROJECT: 0000008556 - RESIDENTIAL ALTERATION TYPE: RESIDENTIAL
PROPERTY: 276 FRANKLIN ST ALTERATION
ISSUED DATE: 7/27/2018
ISSUED TO: GRUBE, DOUGLAS S
276 FRANKLIN ST.
SPRINGVILLE, NY 14141

PROJECT: 0000008557 - ZONING BOARD-SIGNS TYPE: SIGNS
PROPERTY: 116 BARNSTEAD
ISSUED DATE: 7/27/2018
ISSUED TO: EMERLING, OLIVIA
116 BARNSTEAD DR
SPRINGVILLE, NY 14141

PROJECT: 0000008558 - DRIVEWAY TYPE: DRIVEWAY
PROPERTY: 616 FRANKLIN ST
ISSUED DATE: 7/30/2018
ISSUED TO: MAUL, REX
616 FRANKLIN ST
SPRINGVILLE, NY 14141

PROJECT: 0000008559 - ROOFING TYPE: ROOF
PROPERTY: 59 WOODWARD AVE
ISSUED DATE: 7/31/2018
ISSUED TO: BALLACHINO, MARY
59 WOODWARD AVE
SPRINGVILLE, NY 14141

PROJECT: 0000008560 - ROOFING TYPE: ROOF
PROPERTY: 125 CATTARAUGUS ST
ISSUED DATE: 8/01/2018
ISSUED TO: BERKLEY, GERALD
125 CATTARAUGUS ST
SPRINGVILLE, NY 14141

PROJECT: 0000008561 - FIRE INSPECTION-(UNITS 1-6) TYPE: MULTIPLE
PROPERTY: 116 BARNSTEAD RESIDENCE
ISSUED DATE: 7/31/2018
ISSUED TO: BIRCH VILLAGE
7390 ABBOTT HILL ROAD
BOSTON, NY 14025

PROJECT: 0000008562 - RESIDENTIAL ALTERATION TYPE: RESIDENTIAL
PROPERTY: 154 NORTH ST ALTERATION
ISSUED DATE: 8/03/2018
ISSUED TO: MENDE, ADRIANNE
154 NORTH ST
SPRINGVILLE, NY 14141

PROJECT: 0000008563 - ROOFING TYPE: ROOF
PROPERTY: 200 N BUFFALO ST
ISSUED DATE: 8/07/2018
ISSUED TO: ADAMS, DEBBIE
263 N BUFFALO ST
SPRINGVILLE, NY 14141

PROJECT: 000008564 - SHEDS, UP TO 144 SQ.FT. TYPE: SHEDS
PROPERTY: 149 WOODWARD AVE
ISSUED DATE: 8/07/2018
ISSUED TO: FLINT, KATHERINE D
149 WOODWARD AVE
SPRINGVILLE, NY 14141

PROJECT: 000008565 - UTILITY CHANGES TYPE: UTILITY CHANGES
PROPERTY: 192 MILL ST
ISSUED DATE: 8/08/2018
ISSUED TO: MACDIARMID, JEAN M
192 MILL ST.
SPRINGVILLE, NY 14141

TRUSTEE NOTES & PROJECT REPORTS

Trustee Rose had nothing to report.

Trustee Chamberlin had nothing to report.

Trustee Pazzuti had nothing to report.

Trustee Wikman commented on the following;

- His recent observation of Village Court and how efficient the process works.
- State infrastructure
- Lease meetings to start after Labor Day

Mayor Krebs commented on the following;

- Paperless Board packets and thanks to Trustee Pazzuti for the idea
- Thanks to those involved in another successful Fiddlefest
- 8/29 Shop local event
- 8/16 media event for Rails-to-Trails
- A special thanks to the Sheriff's department on the recent event at Country Fair.

24. Executive Session Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Pazzuti and Rose voting yes, none opposed to adjourn to Executive Session at 8:20pm to discuss legal matters.
25. Adjourn Motion was made by Trustee Chamberlin, seconded by Trustee Wikman; carried, Mayor Krebs, Trustees Chamberlin, Wikman, Rose and Pazzuti voting yes, none opposed to adjourn the Regular Session at 8:52 pm.

Respectfully submitted,

Holly Murtiff
Deputy Clerk